

Peer Review Policy and Process

- *Texas Education Review (TxEd)* peer reviewers must be students at the University of Texas at Austin who have an advanced degree in Education or related fields. Peer reviewers also should have prior reviewing experience and should have done research, writing, and/or study in the area she or he is being asked to review.
- Peer reviewers should understand the importance of individual, as well as group work deadlines. As an extension of the Editorial Board, peer reviewers should exhibit professionalism at all times.
- Published *TxEd* Critical Issue manuscripts and editorials serve as examples of the content and writing style appropriate for our audience.
- Manuscripts and editorials will be considered for publication on the basis of their originality, advancement of a “Critical Issue” in education, scholarly competence and lack of technical jargon, and ability to follow *TxEd* guidelines.
- Upon receipt, manuscripts and editorials will be read by two levels of the editorial board to determine publication eligibility.
- Manuscripts and editorials are subject to a blind peer review process handled by the Coordinating and Managing Editors, both Executive Board members. The first round of peer review is handled by a team managed by the Coordinating Editor. If the manuscript and/or editorial passes the initial review, then the text will be passed on to the Managing Editor for review. Manuscripts and editorials must pass both levels of review to be considered for publication.
- The Managing Editor determines whether the manuscript and/or editorial should be 1. accepted with minor changes; 2. returned to the author(s) for a revise and resubmit; or 3. rejected.
- Authors will receive written feedback regarding minor changes, as well as needed changes to be considered for a revise and resubmit.
- All revisions required for publication must be met by the deadline provided for the authors by the Coordinating Editor.
- The Managing Editor establishes the *TxEd* yearly publication timeline and therefore determines when a manuscript and/or editorial is ready for publication.
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